



## COURSE OVERVIEW

Gain the skills to launch your career in the hairdressing industry as a salon assistant with SHB20216 Certificate II in Salon Assistant. This qualification is designed to give students practical and relevant skills and build a foundation to pursue further education and prepare them for career opportunities in the hairdressing industry.

You will develop a range of basic practical skills and valuable industry knowledge that is used in hairdressing salons by individuals who aid with client services. You will learn a core set of skills including:

- Client consultation
- Communicate and prepare clients for services
- Conduct financial transactions
- Health and safety in the salon environment
- Application and removal of basic colour services
- Provide shampoo and basin services
- Blow-drying techniques
- Braiding hair
- Customer service and retail operations
- Receive and handle retail stock

The skills and knowledge are of an introductory level and are all undertaken under supervision in a classroom and simulated salon environment.

Certificate II in Salon Assistant is a preparatory qualification that allows students to enter the industry at an assistant level and progress to a hairdressing apprenticeship in this exciting and creative industry. The combined skills and knowledge do not provide for a job outcome as a hairdresser and this qualification is intended to prepare students for further training.

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## CAREER OUTCOMES

Successful completion of this qualification leads to exciting career opportunities in the hairdressing industry. Graduates from Certificate II in Salon Assistant are able to gain employment as:

- Hairdressing Apprentice
- Barbering Apprentice
- Salon Assistant
- Salon Receptionist

## COURSE FEES & PAYMENT OPTIONS

**Payment in Full \$2,250 | Payment Plan \$2,500**

**Payment in Full - Part Time: \$2,250**

(\$1500 deposit upon enrolment and balance of \$750 to be paid at week 17 of the course via direct debit; please allow a \$2.30 admin fee and \$11.00 account set-up fee)

**Payment Plan - Part Time: \$2,500**

(\$500 deposit upon enrolment and balance paid by direct debit on a payment plan; 17 fortnightly instalments of \$117.64; please allow a \$2.30 admin fee and \$11.00 account set-up fee)

**Payment in Full - Full Time: \$2,250**

(\$1500 deposit upon enrolment and balance of \$750 to be paid at week 5 of the course via direct debit; please allow a \$2.30 admin fee and \$11.00 account set-up fee)

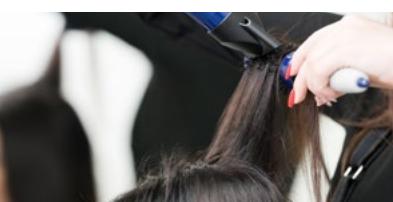
**Payment Plan - Full Time: \$2,500**

(\$500 deposit upon enrolment and balance paid by direct debit on a payment plan; 5 fortnightly instalments of \$400.00; please allow a \$2.30 admin fee and \$11.00 account set-up fee)

Included in course fees: all products, equipment, learner guides required to complete this qualification unless mentioned under the Additional Fees section.

Full time course has a Government Funded option available for Job-seekers (unemployed or underemployed) who hold a current Centrelink Health Care Card OR Pension Concession Card. The total tuition fees are \$411.60. These fees can either be paid in full or on a payment plan over the course duration via direct debit.

\*Applicants must be 18 years of age or older to apply for this Government Funded course option. If you are planning on enrolling and studying under the government funded option of this qualification please note the following: Student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Each year the Government of Western Australia Department of Training and Workforce Development issue the VET FEES AND CHARGES POLICY that Registered Training Organisations such as WA Academy are required to adhere to, if you are studying under the government funded option of this qualification.





## STUDY MODE & ADDITIONAL STUDY/TRAINING

### Full time - 10 weeks on campus (3 days per week)

Full time: 2 days home study per week is to be completed off-campus to complete prescribed reading of learner guides and workbook activities, and to complete theory assessments consisting of knowledge questions and assignment. Additional 1 day compulsory practical work experience (on-site at WA Academy in the reception/client salon area)

### Part time – 35 weeks on campus (1 day per week)

Part time: Approximately 3 additional hours per week is to be completed off-campus to complete prescribed reading of learner guides and workbook activities, and to complete theory assessments consisting of knowledge questions and assignment. Additional 1 day compulsory practical work experience (on-site at WA Academy in the reception/client salon area)

## ENTRY REQUIREMENTS

There are no formal entry requirements for this course, other than a minimum age requirement of 15 years of age.

Language, Literacy and Numeracy (LLN) Assessment: As a requirement of the student entry procedure, students may have to undertake a Language Literacy and Numeracy (LLN) assessment. This is assessed on a case-by-case scenario.

## COURSE START DATES

Please contact WA Academy on [info@waacademy.com](mailto:info@waacademy.com) or 08 9356 2269 for the current course timetables

On successful completion of the units listed below you will receive your Nationally Recognised qualification for SHB20216 Certificate II in Salon Assistant.

## CORE UNITS

BSBWHS201	Contribute to health and safety of self and others
SHBHBAS001	Provide shampoo and basin services
SHBHDES001	Dry hair to shape
SHBHIND001	Maintain and organise tools, equipment and work areas
SHBXCCS001	Conduct salon financial transactions
SHBXCCS003	Greet and prepare clients for salon services
SHBXIND001	Comply with organisational requirements within a personal services environment
SHBXIND002	Communicate as part of a salon team

## STUDENT REQUIREMENTS & ADDITIONAL FEES

- WA Academy uniform t-shirt to be worn with black professional pants and black enclosed shoes.
- General stationary and a padlock for use of the lockers.
- Students are required to supply models for all practical assessments to demonstrate their technical skills.
- The Training Package stipulates that all practical assessments must be performed on a variety of models.
- Models are also required to pay the model assessment fee charge as assessments must be performed on a paying client.

## FURTHER STUDY PATHWAYS

SHB20216 Certificate II in Salon Assistant may also be utilised as a stepping stone to higher qualifications. Suggested higher qualifications include:

- SHB30416 Certificate III in Hairdressing
- SHB30516 Certificate III in Barbering

## ELECTIVE UNITS

SHBHBAS002	Provide head, neck and shoulder massages for relaxation
SHBHCLS001	Apply hair colour products
SIRRINV001	Receive and handle retail stock
SIRXSL001	Sell to the retail customer

Delivery is undertaken in a simulated salon environment. All assessments must be undertaken and deemed competent before any qualifications can be issued. Assessment is undertaken on a continuous basis throughout the course. Assessment methods may include a combination of the following: practical assessment, theory assessment, role play, case studies, assignments, portfolios and log books.